

Accreditation Site Visit Schedule

<Educational Institution>

<Date>
<Program>

| Time | Activity | Location |
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| 8:00 - 8:30 am | Breakfast with Alumni, Employers, Advisors | TBD |
| 8:30 - 9:00 am | Program Advisor/Employer Interviews | TBD |
| 9:00 - 9:30 am | Alumni Interviews | TBD |
| 9:30 - 10:15 am | Program Information Session 1. Program Coordinator provides historical overview of the program. 2. Presenter for each Program Discipline Learning Outcome explains how specific courses contribute and the relationship to careers for graduates. | TBD |
| 10:15 – 10:45 am | Student Interviews | TBD |
| 10:45 – 12:00 am | Tour of Facilities (including review of Health and Safety Procedures and Standards). | |
| 12:00 – 1:00 pm | Lunch with Program and EI Administrators | TBD |
| 1:00 – 2:00 pm | Course Materials and Student Work Review 1. Team reviews course materials, textbooks, and any student work not viewed prior to the Site Visit. | TBD |
| 2:00 – 3:30 pm | Faculty (Program Discipline Learning Outcome) Interviews | TBD |
| 3:30 – 4:00 pm | Program Administrator Interviews | TBD |
| 4:00 – 4:30pm | Audit Team Deliberation 1. Audit Team prepares a summary of the audit thus far including Unique Program Features and Best Practices. | TBD |
| 4:30 – 5:00 pm | Exit Meeting with Program and EI Administrators 1. Lead Auditor provides verbal feedback on the audit thus far, including Unique Program Features and Best Practices. Lead Auditor discloses Not Compliant items that could be resolved prior to Final Audit Report. 2. Timelines are given for the Audit Report to be received by the EI for comment. | TBD |